

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY

2:00 P.M.

JANUARY 16, 2007

PRESENT:

Bob Larkin, Chairman
Bonnie Weber, Vice Chairman
Jim Galloway, Commissioner
David Humke, Commissioner
Pete Sferrazza, Commissioner

Nancy Parent, Chief Deputy Clerk
Katy Singlaub, County Manager
Melanie Foster, Legal Counsel

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

07-48 AGENDA

In response to the call for public comment, Sam Dehne voiced his disapproval of the two-minute limit for public comment. He said he was opposed to the Board of Equalization appointment in item 8B. He supported items 8J(1) and 8K. Gary Schmidt stated the agenda was excluded from his copies of the meeting materials. He voiced his disapproval of the two-minute limit for public comment and read from a letter, which was placed on file with the Clerk. Steven Hansen said he was available for questions on item 8E, the Agreement For Consulting Services. He explained his organization provided healthcare to community non-profit organizations for under-served populations.

Katy Singlaub, County Manager, read item 11, and advised it was being pulled from the agenda because it no longer required Board action.

In accordance with the Open Meeting Law, on motion by Commissioner Weber, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that the agenda for the January 16, 2007 meeting be approved with the following change: **Delete** Item 11, a recommendation to approve the transfer of \$141,271 from the General Contingency Fund to the Community Support Services Family Shelter Internal Order.

07-49 INTRODUCTION OF NEW WASHOE COUNTY EMPLOYEES

Chairman Larkin invited approximately 20 new Washoe County employees to come forward and introduce themselves to the Board. The Board members welcomed the new employees.

**07-50 PRESENTATION – EXCELLENCE IN PUBLIC SERVICE
CERTIFICATES – MANAGER**

Katy Singlaub, County Manager, presented Excellence in Public Service Certificates to the following individuals for successful completion of the Essentials of Management Development Program: Maureene Callis, Chief Records Clerk; Wayne Keysor, Parks; and Karen Martin, Administrative Secretary. She presented Excellence in Public Service Certificates to the following individuals for successful completion of the Essentials of Personal Effectiveness Program: Kathryn Aubuchon, Detention; Donna Fagan, Office Assistant II; Anna Heenan, Senior Administrative Analyst; Lynsy Nolan and Kristen Stathes, North Valleys Library; and Diane Pickett, Spanish Springs Library. She presented Excellence in Public Service Certificates to the following individuals for successful completion of the Essentials of Support Staff Program: Kathryn Aubuchon, Detention, and Anna Heenan, Senior Administrative Analyst.

07-51 PUBLIC COMMENTS

Katy Singlaub, County Manager, stated, “The Chairman and Board of County Commissioners intend that their proceedings should demonstrate the highest levels of decorum, civic responsibility, efficiency and mutual respect between citizens and their government. The Board respects the right of citizens to present differing opinions and views, even criticism; but our democracy cannot function effectively in an environment of personal attacks, slander, threats of violence, and willful disruption. To that end, the Nevada Open Meeting Law provides the authority for the Chair of a public body to maintain the decorum and to declare a recess if needed to remove any person who is disrupting the meeting, and notice is hereby provided of the intent of this body to preserve the decorum and remove anyone who disrupts the proceedings.”

Robert Cameron said Incline Village should not have priority funding over the removal of power lines in the Mt. Rose scenic corridor.

Les Barta commented the Board should keep future tax assessments at a minimum, and they should avoid an appearance of vested interests when making appointments.

Guy Felton read a statement that dealt with free speech, which was placed on file with the Clerk.

Junee Feero said a two-minute limit was not sufficient time for the public to convey their opinions to the Board.

Sam Dehne criticized privatization of the State Workers Compensation Program.

07-52 **COMMISSIONERS’/MANAGER’S ANNOUNCEMENTS**

Commissioner Humke announced he received citizen complaints concerning a two-minute limit for comments during Citizen Advisory Board (CAB) meetings. He said each CAB should set its own rules. In response to Commissioner Humke, Commissioner Weber indicated public comment rules at CAB meetings were optional and should be lenient. Commissioner Galloway said staff lacked authority to set time limits without direction of the Board. Katy Singlaub, County Manager, advised an item would be agendaized to discuss comment limitations for all Boards appointed by the Board of County Commissioners.

Chairman Larkin announced the availability of the *Washoe County Guide to Services 2007* by mail or online at the official County website.

Commissioner Galloway responded to public comment concerning the Mt. Rose corridor. He said the removal of power lines fell within underground utility funding, not highway beautification funding. He said the Board would consider criteria for the utility funding in late January 2007.

2:40 p.m. Commissioner Humke temporarily left the meeting.

07-53 **UPDATE – CENTRAL TRUCKEE MEADOWS REMEDIATION DISTRICT PROGRAM – WATER RESOURCES**

Chris Benedict, Program Manager, conducted a PowerPoint presentation regarding the status of the Central Truckee Meadows Remediation District Program (CTMRD). He discussed the remediation plan for detection, prevention and mitigation of Tetrachloroethene (PCE) groundwater contamination. A copy of the report was placed on file with the Clerk.

2:59 p.m. Commissioner Humke returned to the meeting.

In response to Commissioner Sferrazza, Mr. Benedict reported the release or disposal of PCE into groundwater or sanitary sewer systems was illegal. He said the CTMRD intended to arrive at a mechanism to assess the potential contribution of any given source to the larger problem. The areas for contamination were being addressed through traditional environmental regulatory channels directly between the state and the property owner at no cost to the County. The property owners would seek reimbursement from the responsible parties through the state.

In response to Commissioner Galloway, Mr. Benedict said no treated water was being re-injected into the groundwater. Legally acceptable disposal methods

were available for parties using PCEs, and the inter-agency inspections by the many oversight agencies succeeded in preventing violations.

Commissioner Sferrazza requested Mr. Benedict to conduct his presentation at the Central Citizens Advisory Board meeting on April 18, 2007 at 6:00 p.m.

Upon recommendation of Mr. Benedict and Jeanne M. Ruefer, Planning Manager, on motion by Commissioner Weber, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that the Update for the Central Truckee Meadows Remediation District Program be accepted.

07-54 MINUTES

A copy of a letter concerning Citizen Advisory Boards was submitted by Gary Schmidt and placed on-file with the Clerk.

On motion by Commissioner Weber, seconded by Galloway, which motion duly carried, Chairman Larkin ordered that the minutes of the regular meeting of December 12, 2007 and the special meeting of January 2, 2007 be approved.

07-55 RESOLUTION – DISPOSAL OF ELECTRIC KILN – SENIOR SERVICES

Upon recommendation by Marietta Bobba, Senior Services Director, on motion by Commissioner Weber, seconded by Commissioner Galloway which motion duly carried, it was ordered that the following resolution be adopted and the Chairman be authorized to execute the same.

RESOLUTION

WHEREAS, Washoe County Senior Services provides services and programs to enhance and improve the quality of life for senior citizens in Washoe County; and

WHEREAS, Washoe County Senior Services has a functional kiln that has reached the end of its useful life to the department and is surplus to its needs; and

WHEREAS, the Coral Academy of Science, a tuition-free college preparatory charter school in Washoe County, provides education for grades 5-12; and

WHEREAS, the Coral Academy of Science has expressed an interest in acquiring a kiln to use for art classes; and

WHEREAS, Washoe County Senior Services wishes to donate a kiln to the Coral Academy of Science;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE IN THE STATE OF NEVADA, that we support the educational needs of youth in Washoe County and declare:

1. NRS 244.1505 provides that a board of county commissioners or its authorized representative may donate commodities, supplies, materials and equipment that the board determines to have reached the end of their useful lives to another governmental entity, to be used for any purpose which will provide a substantial benefit to the inhabitants of the county; and
2. The above mentioned surplus, used County equipment will be donated in "as is" condition to the Coral Academy of Science; and
3. The Coral Academy of Science, or its designee, will be responsible for picking up the equipment and transporting it to their facility;
4. This resolution shall be effective on passage and approval by the Washoe County Board of County Commissioners.

**07-56 MEMORANDUM OF UNDERSTANDING – TRUCKEE
MEADOWS BOYS AND GIRLS CLUB – JUVENILE SERVICES**

Upon recommendation of Elizabeth Florenz, Program Manager, on motion by Commissioner Weber, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the Memorandum of Understanding between the Washoe County Department of Juvenile Services and the Truckee Meadows Boys and Girls Club, for assistance in transporting Evening Reporting Program participants from the Boys and Girls Club to their residences, be approved and the Chairman be authorized to execute the same.

**07-57 AMENDMENTS – FY 06/07 HIV CORE SURVEILLANCE GRANT
PROGRAM BUDGET – HEALTH**

Upon recommendation of Patsy Buxton, Fiscal Compliance Officer, on motion by Commissioner Weber, seconded by Commissioner Galloway, which motion duly carried, it was ordered that amendments totaling an increase of \$12,927 in both revenue and expenses to the adopted FY06/07 HIV Core Surveillance Grant Program Budget in support of salaries and benefits, funded by a Notice of Subgrant Award from the Nevada State Health Division, be approved and the Finance Department be authorized to make the following budget adjustments:

Account Number	Description	Amount
Increase Revenues		
2002-IN-10012-431100	Federal Revenue	\$ 12,927
Increase Expenditures		
2002-IN-10012-701110	Base Salaries	\$ 10,665
2002-IN-10012-705210	Retirement	\$ 2,107
2002-IN-10012-705230	Medicare	\$ 155

Account Number	Description	Amount
Total Expenditures		\$ 12,927

07-58 AWARD OF PHASE ONE DESIGN CONTRACT – LUNDAHL AND ASSOCIATES – PUBLIC WORKS

Upon recommendation of David Solaro, Capital Projects Division Director, on motion by Commissioner Weber, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the phase one design contract for the North Valley Neighborhood Center be awarded to Lundahl and Associates, in the amount of \$36,750.00, and the Chairman be authorized to execute the contract documents upon presentation.

07-59 STATUS REPORT – TRUCKEE RIVER FLOOD MANAGEMENT PROJECT- WATER RESOURCES

Upon recommendation of Naomi Duerr, Truckee River Flood Management Project Director, on motion by Commissioner Weber, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that the status report on the Truckee River Flood Management Program be accepted.

07-60 INCREASE – ADULT GROUP CARE RATE – ADULT SERVICES

Upon recommendation of Ken Retterath, Adult Services Director, on motion by Commissioner Weber, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that an increase in the Adult Group Care rate from \$994 to \$1,014 per month effective January 1, 2007 be approved.

07-61 ACCEPT CASH AND JUROR FEE DONATIONS – SOCIAL SERVICES

Commissioner Galloway read the list of donors and acknowledged the donations with the gratitude of the Board. He said the donations represented the spirit of charity in our community.

Upon recommendation of Mike Capello, Social Services Director, on motion by Commissioner Weber, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that the following cash donations in the amount of \$22,968.35 and juror fee donations in the amount of \$4,400 be accepted and the Finance Department be directed to make the following budget adjustments:

CASH DONATIONS	AMOUNT
General Donations	
Adams & House, Inc.	\$ 25.00
A & H Insurance	\$ 745.00
Blue Cross of California	\$1,279.85

Jeffrey and Joanne Shaffer	\$ 25.00
Jim Swank	\$ 19.00
Folded Wings Int.	\$1,000.00
Downey Brand, LLC	\$1,000.00
Michael Dermody	\$5,000.00
Katherine Myers and Charles Maestas	\$ 150.00
Leslie Sheehan	\$ 100.00
James Wilcox	\$ 200.00
Suzan and Steven Brophy	\$ 500.00
Gregory and Barbara Highison	\$ 200.00
Correction to FY05/06	[- \$.50]

Recruitment and Training Donations

Industrial Properties	\$ 100.00
K and C Services LLC	\$ 300.00
Frontier Financial	\$ 500.00
CASA	\$ 300.00
Western Insurance Specialities, Inc.	\$ 100.00
The Hartford	\$ 300.00
Ryder Homes of Nevada, Inc.	\$ 200.00
Washoe Medical Center	\$ 300.00
Hidden Valley Homeowners Association	\$ 500.00
Cal Neva	\$1,000.00
Earle and Dawna White	\$ 90.00
Clarence and Sara Hart	\$ 60.00
Charles and Marsha Pratt	\$ 60.00
Stephen Greer and Kristen Reagan	\$ 60.00
Michelle Lyon	\$ 30.00
Bridgette Lesar	\$ 30.00
Roberta and Kimie Martinez	\$ 30.00
Sandra and Joseph Peroglio	\$ 30.00
Shelly and William Schy	\$ 30.00
John Lazzari	\$ 30.00
Colleen Weber	\$ 30.00
Jim and Michele Larrieu	\$ 30.00
Kyla McFarland	\$ 30.00
Gloria Denio	\$ 30.00
Diana Nagel	\$ 30.00
Angelica Arteaga	\$ 30.00
Jeanne Houk	\$ 30.00
James Faulds and Connie Bebout	\$ 25.00
Angela Rodgers	\$ 25.00
Andrea Menesini	\$ 25.00
Alaina Eggert	\$ 25.00
John Pasero	\$ 20.00
Darshaya Mustacchio	\$ 20.00

Rick and Robbie Grant	\$ 555.00
Cherie Graham	\$ 20.00
Sherryl Nash	\$ 20.00
Philip and Nancy O'Neill	\$ 20.00
Gary and Brenda Utterback	\$ 45.00
Michelle Molina-Price and Michael Price	\$ 20.00
Sharon Freier	\$ 20.00
Hallie Ross	\$ 20.00
Michael and Judith Simons	\$ 20.00
Gene and Martha Bridgman	\$ 20.00
Wayne and Corrina Avery	\$ 20.00
Christopher and Chanika McCombs	\$ 20.00
Shelly Atkins	\$ 20.00
Michaele Bischopink	\$ 20.00
Kelly and Nikole Odell	\$ 20.00
Rick and Jeanne Marsh	\$ 20.00
KY Joseph Sisson	\$ 25.00
Patricia Hedgecoth	\$ 25.00
Melodie Masterson	\$ 25.00
Robert and Laurie Altheide	\$ 25.00
Peter and Judith French	\$ 25.00
Katherine and Buddy Garcia	\$ 25.00
Ted Tusso	\$ 25.00
G.M. Duxbury and T.E. Rembetski	\$ 50.00
William and Karen Micklish	\$ 50.00
Patricia and David Yohey	\$ 25.00
Ronald Burke	\$ 25.00
Michael Sullens	\$ 30.00
Charles and Kristina Reno	\$ 40.00
Season Lampert	\$ 40.00
Delmar Stevens	\$ 40.00
Tom and Janet Josephsen	\$ 40.00
L.M. and A.E. Payne	\$ 45.00
Cynthia Brock	\$ 50.00
Silver Legacy – Employee Emergency Relief	\$ 75.00
Adrienne Marin and Tracy Openlander	\$ 75.00
Michael and Sue Carano	\$ 60.00
The Active Network, Inc.	\$ 635.00
Share the Day Adult Day Center, Inc.	\$ 50.00
Victoria Mendoza	\$ 25.00
Anonymous	\$ 600.00
Michael and Laura Cogger	\$ 30.00
Robert Coleman	\$ 25.00
Mary J. Driskill	\$ 20.00
Robert and Mary McAllister	\$ 20.00
Sophia Ionin	\$ 20.00

Jo Beth Allen and Jon Shirley	\$ 20.00
Jeffrey and Marilyn Kelly	\$ 40.00
Jeffrey and Melissa Partyka	\$ 40.00
Richard and Katherine Odyanski	\$ 100.00
The Brett and Karen Coleman Foundation	\$2,500.00
Juror Donations	\$4,400.00
Kids Campus Activity Center Donations	
May Shelton	\$ 500.00
Mizpah Donations	
Disability Associates of America, Inc.	\$2,000.00

Cost Object/Account	Title	Amount of Increase
280440-484000	General Donations	\$10,243.35
20095- 484000	Foster Care Donations	\$10,225.00
280440-484190	Juror Donations	\$ 4,400.00
20094- 484000	Campus Activity Center Donations	\$ 500.00
179300-484000	General Donations -Adult Services	\$ 2,000.00
280440-710500	General Donations/Other Expense	\$10,243.35
20095- 710500	Foster Care Donations/Other Expense	\$10,225.00
280440-710500	Juror Donations/Other Expense	\$ 4,400.00
20094- 710500	Campus Activity Center/Other Expense	\$ 500.00
179300-710105	Miscellaneous Medical Expenses	\$ 2,000.00

07-62 FOOD DELIVERY AND NUTRITION ENHANCEMENT PROGRAM – BLOCK GRANT – STATE OF NEVADA – MANAGEMENT SERVICES

Upon recommendation of Gabrielle Enfield, Community Support Administrator, on motion by Commissioner Weber, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the submission of the Gerlach and Sun Valley Food Delivery and Nutrition Enhancement Project with a number one priority ranking to the State of Nevada for Community Development Block Grant funding consideration be approved, and the Chairman be authorized to execute the documents concerning same upon receipt.

07-63

PRESENTATION – AQUA TRAC, LLC – REQUEST FOR FURTHER STUDY OF AFFECTED BASINS – WATER RESOURCES

Katy Singlaub, County Manager, advised Aqua Trac’s presentation was in response to the Board’s earlier request for further studies.

Tom Gallagher, Engineer and Managing Member for Aqua Trac, LLC, indicated there was insufficient time for him to conduct his PowerPoint presentation, which was placed on file with the Clerk. Chairman Larkin noted the Commissioners’ packets contained a copy of the presentation.

Mr. Gallagher provided an update to the Board. He reported Aqua Trac found large volumes of very high quality, sustainable water that could be recharged annually. He said the preliminary findings received widespread attention, and that a report from the study would be available upon request on February 16, 2007. Mr. Gallagher advised the State Engineer would provide Aqua Trac’s pumping rights in tiers, at which time Aqua Trac intended to prove the resources were broad reaching and very large. He noted the hearings before the State Engineer would begin on March 19, 2007. He explained Washoe County would have no input at the hearings since it did not protest any of the applications in Granite Springs Valley.

In response to Commissioner Sferrazza, Mr. Gallagher said the wells were anticipated to generate at least 8,000 gallons of water per minute, or approximately ten to eleven thousand acre-feet of water out of each well.

In response to Chairman Larkin, Ms. Singlaub advised an item would be agendaized for a presentation by Aqua Trac after their meeting with the State Engineer. Chairman Larkin suggested the presentation include the principal mechanisms used by the U.S. Geological Service to measure rainfall, peer review literature relating to Aqua Trac’s studies and documentation from the Desert Research Institute.

07-64

2006 PROJECT OF THE YEAR - STRUCTURES OVER \$10 MILLION AWARD - REGIONAL ANIMAL SERVICES CENTER - PUBLIC WORKS

Shelly Read, Vice President of the Nevada Chapter of the American Public Works Association (APWA), presented their 2006 Project of the Year-Structures Over \$10 Million Award to Chairman Larkin. She said the award was presented to Dave Solaro, Capital Projects Division Manager, at the APWA Fall Conference in honor of Washoe County’s Regional Animal Center.

Chairman Larkin thanked Ms. Read and recognized the Public Works Department, and recently retired Public Works Director Tom Gadd. for their achievements. Katy Singlaub, County Manager, acknowledged the APWA and the contractors and subcontractors who worked on the project.

Commissioner Galloway stated the County's unprecedented relationship with the Humane Society allowed the Regional Animal Center project to come to fruition.

Upon recommendation of Roger Van Alyne, Deputy Director, Public Works, on motion by Commissioner Galloway, seconded by Chairman Larkin, which motion duly carried, it was ordered that the 2006 Project of the Year-Structures Over \$10 Million Award be accepted.

**07-65 PRESENTATION – INCLINE VILLAGE HEALTH CARE
ASSESSMENT AND STRATEGIC PLAN – MANAGEMENT
SERVICES**

3:37 p.m. Commissioner Humke temporarily left the meeting.

Kelly Marschall, Social Entrepreneurs, Inc., conducted a PowerPoint presentation of the Incline Village Care Assessment and Strategic Plan, which was placed on file with the Clerk. Ms. Marschall said the project was designed to determine and meet the needs of low-income residents of Incline Village. She discussed the needs assessment planning process, the results of the assessment, and what needed to be done in terms of moving forward with the plan.

Gabrielle Enfield, Community Support Administrator, said an application was being submitted to the Nevada Health Center to operate a clinic at Incline Village. She advised the Nevada Health Center had a wealth of experience in managing contracts from the federal government. Once approved, a community advisory board would be set up to provide feedback to the clinic, to promote the clinic with local businesses, and to identify resources for the clinic.

In response to Commissioner Galloway, Ms. Marschall summarized the census data and population demographics in the presentation and report, and confirmed it would not be necessary to obtain a declaration from the governor stating the area in question was underserved. She indicated there were other options available under a medically underserved designation, but the selected plan was the most desirable and available plan.

In response to Commissioner Sferrazza, Ms. Enfield advised the project would create a completely new, separate healthcare entity with no impact on services provided in the Reno-Sparks area. She reported the County supported leasing to the current clinic facility would be utilized with very minor modifications, and that the current plan held the funding for the clinic for a two-year period.

3:50 p.m. Commissioner Humke returned to the meeting.

In response to Chairman Larkin, Ms. Enfield confirmed the temporary services provided by the clinic were funded by the County. She said the Nevada Health

Center would request funding from the Federal Government in order to provide services on a permanent basis.

Commissioner Galloway noted the plan would help to alleviate long-standing tensions in which California asserted they bore the brunt of the healthcare burden.

Katy Singlaub, County Manager, advised the County supported cost effective, efficient ways to provide baseline services wherever there was a need.

Chairman Larkin thanked Ms. Marschall for her presentation.

There was no action taken on this item.

**07-66 AMENDMENT - CONSULTING SERVICES AGREEMENT -
SOCIAL ENTERPRENEURS, INC. – MANAGEMENT SERVICES**

Katy Singlaub, County Manager, advised application deadlines necessitated the authorization and completion of the scope of work in the amendment prior to Board approval. In response to Ms. Singlaub, Chairman Larkin noted the Board had sole discretion under such circumstances.

In response to Commissioner Sferrazza, Ms. Singlaub said the contractor who performed the work on the health care clinic was informed that amendment of the agreement was pending Board approval.

Commissioner Galloway suggested giving the County Manager informal authority when warranted. Melanie Foster, Legal Counsel, cautioned the Board that an ordinance governing contract amendments was already in place.

Commissioner Galloway said he would approve the amendment with the understanding the contractor took the risk of performing the work before authorization of the amendment by the Board.

Upon recommendation of Gabrielle Enfield, Community Support Administrator, on motion by Commissioner Galloway, seconded by Commissioner Sferrazza, which motion duly carried, it was ordered that the Amendment to the Agreement for Consulting Services between Washoe County and Social Entrepreneurs, Inc., for the development of the Incline Village Health Care Assessment and Strategic Plan in the amount of \$5,625, due to expansion of the scope of work, be approved and the Finance Department be authorized to make the necessary budget adjustments.

**07-67 APPOINTMENT - WASHOE COUNTY BOARD OF
EQUALIZATION – MANAGER**

Katy Singlaub, County Manager, noted a correction to the staff report. She advised James Covert's term with the Washoe County Board of Equalization (BOEQ) would expire June 30, 2007, if appointed.

Melanie Foster, Legal Counsel, confirmed Chairman Larkin had statutory authority to appoint BOEQ members. She said vacancies for unexpired terms were not directly specified from a statutory standpoint, but an appointment to the BOEQ for less than a full term was permissible.

In response to Chairman Larkin and Commissioner Galloway, BOEQ member Gary Schmidt stated the Board consisted of five members with a three-member quorum, and that appellants would be disadvantaged if operating without a full Board. He indicated the first BOEQ meeting was scheduled for January 24, 2006.

In response to the call for public comment, Mr. Schmidt opposed the appointment of Mr. Covert. He said there was sufficient time to solicit additional candidates and alternates before the hearing. Sam Dehne opposed a five-year term for the vacancy.

In response to Chairman Larkin and Commissioner Humke, Nancy Parent, Chief Deputy Clerk, advised the Clerk's staff was not in a position to provide direction to the Board concerning the BOEQ.

4:21 p.m. The Board recessed.

4:43 p.m. The Board reconvened.

Ms. Singlaub read the list of current BOEQ members. She said a one-member vacancy was created by the resignation of Tom Koziol in Commissioner Humke's district. She noted Mr. Covert's application was the only active, remaining application on-file, and that he was interested in serving. Ms. Singlaub explained all of the alternates and members of Panel B were appointed for the 2006-year only. She added they would have to re-submit their applications if they were interested in serving again.

Commissioner Galloway said the lack of alternate members concerned him. He suggested an accelerated process to advertise for alternates and the one-member vacancy before the Board meeting on January 23, 2007.

In response to Chairman Larkin, Amy Harvey, County Clerk, advised the hearings were set to begin as soon as all appeals were received and processed. She said it would be possible to comply with Commissioner Galloway's request, but that would delay the process from an organizational standpoint.

Commissioner Humke remarked the Board should consider the inconvenience an appointee faced in preparing for the time commitment. He supported moving forward with the appointment.

Commissioner Galloway said he could not support a motion for Mr. Covert's appointment under the circumstances.

Commissioner Sferrazza indicated he would support a motion to appoint Mr. Covert, but only until the expiration of the current term in 2007. He said alternates should be solicited in an expedited fashion.

On motion by Commissioner Weber, seconded by Chairman Larkin, which motion duly carried with Commissioner Galloway voting "no," it was ordered that James Covert be appointed to the Washoe County Board of Equalization, with a term to expire June 30, 2007.

Chairman Larkin confirmed that BOEQ Chairman Steven Sparks was contacted and agreed to serve. He said the time commitment deterred many interested parties from submitting their applications. He said the Board would move forward with alternates.

Ms. Singlaub advised all former alternates would be contacted and an advertisement for alternates would be posted on the County website.

07-68 BUDGET AMENDMENTS – HEALTH RESOURCES AND SERVICES ADMINISTRATION NATIONAL BIOTERRORISM HOSPITAL PREPAREDNESS GRANT PROGRAM – HEALTH

Upon recommendation of Patsy Buxton, Fiscal Compliance Officer, on motion by Commissioner Weber, seconded by Commissioner Sferrazza, which motion duly carried, Chairman Larkin ordered that:

1. Amendments totaling an increase of \$100,000 in both revenue and expenses to the fiscal year 2006/07 budget in support of personnel, operating and travel for the Health Resources and Services Administration National Bioterrorism Hospital Preparedness Grant Program (internal order #TBD), funded by a Notice of Subgrant Award from the Nevada State Health Division be approved;
2. The creation of one 1.0 FTE benefits eligible Medical Reserve Corps Coordinator position as evaluated by the Job Evaluation Committee be authorized;
3. The Finance Department be directed to make the following budget adjustments:

Account Number	Description	Amount of Increase
Increase Revenue		
2002-IO-TBD-431100	Federal Revenue	\$100,000

Account Number	Description	Amount of Increase
Increase Expenditures		
2002-IO-TBD-701110	Salaries	\$ 55,891
2002-IO-TBD-705110	Insurance	\$ 6,244
2002-IO-TBD-705210	Retirement	\$ 11,038
2002-IO-TBD-705230	Medicare	\$ 810
2002-IO-TBD-710350	Office Supplies	\$ 2,400
2002-IO-TBD-710502	Printing	\$ 500
2002-IO-TBD-710508	Telephone	\$ 2,340
2002-IO-TBD-710512	Auto Expense	\$ 398
2002-IO-TBD-710546	Advertising	\$ 12,827
2002-IO-TBD-711210	Travel	\$ 3,102
2002-IO-TBD-711504	Equipment Noncapital	\$ 4,450
Total Expenditures		\$100,000

07-69 CONTRACT – ACCELA WIRELESS – BUILDING AND SAFETY, HEALTH

Katy Singlaub, County Manager, advised the sole source contract was the logical choice since Accela Wireless was the vendor and provider of wireless services for uploading permit information into the County’s Permit Plus System. She noted a competitive bid process was in place when the County purchased the Permits Plus System.

Don Jeppson, Building and Safety Director, reported compatibility issues with other market products. He said the Accela system would be cost effective in allowing department inspectors to enter real-time data from laptops in the field.

In response to Commissioner Sferrazza, Ms. Singlaub advised the funding for the contract was already in place in the 2007 Building and Safety and Health Department budgets, whose inspectors would use the Accela system. She emphasized the purchase would both enhance staff efficiency and fulfill the statutory requirements of the Building Enterprise Fund.

Commissioner Humke stated he questioned the efficacy of the purchase as it related to the Health Department. He said he would offer further comment at the appropriate time.

Upon recommendation of Mr. Jeppson and Eileen Coulombe, Administrative Health Services Officer, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Commissioner Humke voting “no,” Chairman Larkin ordered that the sole source contract for Accela Wireless in the amount of \$139,700.65 be approved

07-70

JUDICIAL RETIREMENT PLAN – JUSTICE OF THE PEACE
PATRICIA LYNCH - COURT ADMINISTRATOR

Katy Singlaub, County Manager, advised Justice of the Peace Patricia Lynch requested the benefit option under the Judicial Retirement Plan (JRP) retroactive to January 1, 2007. She said the JRP was authorized by the state legislature in 2005 as a statewide benefit option to Justices of the Peace and Municipal Judges. Judge Lynch had a reasonable expectation the JRP would be available to her through the County since it was available through statute.

Darin Conforti, Reno Justice Court Administrator, reported the Board had the authority to offer the JRP as a benefit option. He said the decision to opt into the JRP rested with each individual Judge. He indicated the JRP was declined by the Justices of the Peace who were seated when the legislation was approved. Judge Lynch retired under the Public Employees Retirement System (PERS) when her term as Reno City Attorney ended, and intended to opt into the JRP if authorized by the Board.

In response to the Commissioners questions Mr. Conforti indicated he was not equipped to provide information or data concerning the effect of a rollover from PERS to the JRP. He advised he would report to the Board at a later date with the following information: whether Judges could roll over PERS into the JRP; whether the rollover was mandated; whether PERS could be re-entered by a retired Judge; whether the Plan created a pay inequity issue for Judges who remained in PERS and requested the difference for the benefit option in cash; and, whether PERS could be merged with the Plan accrual rates.

Chairman Larkin acknowledged more staff work was needed. He stated the matter took precedence since Judge Lynch had been accruing time since her investiture on January 2, 2007.

Ms. Singlaub advised the item would be agendized for the Board meeting in February 2007.

No action was taken on this item.

07-71

OATH OF OFFICE – COMMISSIONER PETE SFERRAZZA

Nancy Parent, Chief Deputy Clerk, administered the Oath of Office to Commissioner Pete Sferrazza for his re-election as the County Commissioner for District 3.

In response to the call for public comment, Gary Schmidt commended Commissioner Sferrazza for supporting the citizens of Washoe County.

**DISCUSSION – LEGISLATIVE ISSUES – LEGISLATIVE
AFFAIRS**

The Board reviewed the status of Bill Draft Request No. S-183 (BDR S-183) to create a regional water entity in Washoe County.

John Slaughter, Management Services Director, advised staff would comply with Senator Mark Amodei's request as outlined in the Legislative Counsel Bureau Memorandum dated January 16, 2007. He said a full compliment of staff would review BDR S-183 in order to prepare a response to Senator Amodei by February 16, 2007. Any responses to BDR S-183 would reference the Board's position. Mr. Slaughter indicated an update would be provided to the Board at the January 23, 2007 meeting, followed by a review of the draft response by the Board at the February 13, 2007 meeting.

Commissioner Humke stated communications with Senator Amodei should include a reservation to respond to BDR S-183 as the bill progressed through the legislative system.

Katy Singlaub, County Manager, advised she would request an appearance by Senator Amodei in February 2007.

Melanie Foster, Legal Counsel, said BDR S-183 was provided to the Truckee Meadows General Improvement District and the Sun Valley General Improvement District.

Chairman Larkin stated a meeting for the Truckee Meadows Water Authority (TMWA) would be held to review BDR S-183 and formalize an inter-local agreement to establish the Northern Nevada Water Authority. In response to Chairman Larkin, Ms. Singlaub advised a date for the TMWA meeting was being reviewed.

Commissioner Galloway questioned a recent City of Reno bill concerning planning issues. In response to Commissioner Galloway, Mr. Slaughter advised the bill dealt with mechanical issues that did not necessarily concern the County.

Mr. Slaughter indicated a list of platform issues for the 2007 Legislative Session would be presented to the Board during the January 23, 2007 meeting.

Ms. Singlaub stated there would be a Legislative Delegation Reception at 9:00 a.m. on January 22, 2007 at the Regional Animal Services Center.

In response to the call for public comment, Gary Schmidt stated he disapproved of non-agendized discussions by the Board concerning a bill draft for noncontiguous annexation legislation.

REPORTS/UPDATES FROM COUNTY COMMISSION MEMBERS

Commissioner Sferrazza reported there would be a Finance Committee meeting for the Reno Sparks Convention and Visitors Authority (RSCVA) on January 17, 2007 and also a RSCVA meeting during the week of January 22, 2007. He said the Senior Board meeting was cancelled due to a notice problem with posting the agendas. He requested staffing for the Central CAB meeting. He indicated staff would follow-up on items requested at the last Central Citizen Advisory Board (CAB) meeting.

Commissioner Galloway reported his open meetings would be held on January 19, 2007 at the Northwest Library from noon to 2:00 p.m., and at the Incline Village Board Room from 3:00 p.m. to 5:30 p.m.

Chairman Larkin reported he would attend the Truckee Meadows Water Authority (TMWA) meeting on January 17, 2007 and the Regional Transportation Commission (RTC) meeting on January 10, 2007. He invited the public to an open house reception at the Veterans' Guest House on January 17, 2007 at 6:00 p.m.

Commissioner Weber advised she was recently appointed as an at-large member to the Nevada Works Executive Board. She reported her open meeting would be held at the North Valleys Regional Sports Complex on January 20, 2007 at 10:00 a.m. with guest officials from the Reno Transportation Commission. She indicated she would attend the Truckee Meadows Law Enforcement Chaplaincy Program Board meeting concerning the need for more Chaplains.

Commissioner Humke reported he served as President of the Washoe County Health Board. He commented on negative public perception concerning the enforcement of unreasonable state and local regulatory functions by the Health Department. He noted the entire system needed to be changed. He recommended an independent study of the Health Department's operation to cut through the myriad layers of ordinances that must be interpreted and carried out by staff.

COMMUNICATIONS AND REPORTS

The following communications and reports were received, duly noted, and ordered placed on file with the Clerk:

COMMUNICATIONS:

- 07-73** A Notice of Completion between the Washoe County Department of Water Resources, Utility Services Division and Mike's Trenching, Inc., State Contractor's License No. 10711A, for the Spring Creek Northeast Phase 2B Water Transmission Main PWP-WA-2006-08 Government Lots Water Main Extension Phase 2. (BCC Meeting October 25, 2005, Item 05-1141.)

- 07-74** Notice of Intent to Annex Land into the City of Sparks dated November 29, 2006 to annex 311.03 acres of land, generally located northwest of the intersection of Pyramid Highway and Sparks Boulevard, Washoe County, into the City of Sparks, and a copy of Bill No. 2529 introducing the proposed Ordinance. The public hearing on Bill No. 2529 was scheduled for the Council meeting held on December 11, 2006. (Copy of Documents sent to Community Development.)
- 07-75** Nevada Department of Transportation notice of Contract No. 3320, Project No. STP-080-1 (155), on I-80 at the USA Parkway Interchange. (Original letter and contract was forwarded to Public Works on December 19, 2006.)
- 07-76** First Amendment to LEPC Grant Program Memorandum of Understanding dated June 6, 2005 between Washoe County, a political Subdivision of the State of Nevada, by and through the Washoe County Local Emergency Planning Committee, and the Washoe County Sheriff's Office a government agency.
- 07-77** Second Amendment to LEPC Grant Program Memorandum dated June 6, 2005 between Washoe County, a political Subdivision of the State of Nevada, by and through the Washoe County Local Emergency Planning Committee, and the Nevada Hospital Association a nonprofit corporation.
- 07-78** Washoe County Commission, Reno City Council, and the Sparks City Council Joint Retreat minutes dated April 5, 2003.
- 07-79** Washoe County Board of Commissioners Retreat minutes dated July 7, 2003.
- 07-80** Washoe County Board of Commissioners Retreat minutes dated October 13, 2003.
- 07-81** Washoe County Board of Commissioners Retreat minutes dated March 16, 2004.
- 07-82** Washoe County Board of Commissioners Retreat minutes dated March 23, 2004.
- 07-83** Washoe County Board of Commissioners Retreat minutes dated January 3, 2005.
- 07-84** Resolution to Augment the 2006/07 Budget of the Washoe County School District.

07-85 **REPORT – MONTHLY (NOVEMBER 2006)**

- A. County Clerk

07-86 **REPORTS – QUARTERLY – (SEPTEMBER 2006)**

- A. Justice Court - Incline Village/Crystal Bay Township
- B. Washoe County Sheriff

REPORTS - COMPREHENSIVE ANNUAL FINANCIAL

- 07-87** A. Reno-Sparks Convention and Visitors Authority
- 07-88** B. Reno-Tahoe Airport Authority
- 07-89** C. North Lake Tahoe Fire Protection District
- 07-90** D. Regional Transportation Commission

07-91 **REPORT - ANNUAL LOCAL GOVERNMENT INDEBTEDNESS**

- A. State of Nevada Department of Taxation

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There being no further business to come before the Board, the meeting was adjourned at 6:00 p.m.

ROBERT M. LARKIN, Chairman
Washoe County Commission

ATTEST:

AMY HARVEY, County Clerk
and Clerk of the Board of
County Commissioners

*Minutes Prepared by
Margaret Bixby
Deputy County Clerk*